

LISMORE

COMMUNITY TRANSPORT



A Scottish Charitable Incorporated Organisation.

Charity Number SCO30469

2023 ANNUAL GENERAL MEETING
31st March 2023 7pm in the Hall
MINUTES

1. Apologies:

Anita and Niall Bachuil, Valerie Livingstone, Caroline Bath, Liz Buckle, Jeremy Gilchrist, Mary MacDougall, Jennifer Baker, Jennifer Allan, Eva Tombs, Amy Bowman, Laura Gloag, Anne Livingstone

Present:

Douglas Thorburn (zoom), Roger Dixon-Spain, Gillian Dixon-Spain, Carol Wormleighton, Duncan Drysdale, Dorothea Hay, Archie MacGillivray, Rachel Crossan Hopkins, Laura Savill, Jane Hough, Noelle Odling, Margaret Bell, Katy Crossan, Sebastian Tombs, Bob Hay, Stuart Ross, Ian MacKinnon, Julian Wormleighton, Tony Currie, Andy Hough

2. Minutes of AGM 24th March 2022

These were read out by Gilly Dixon-Spain. After a minor adjustment was made to the wording by Julian Wormleighton and Ian MacKinnon, the minutes were accepted,

Proposed by Gilly Dixon-Spain

Seconded by Duncan Drysdale

3. Matters Arising

A members' list has now been made available to volunteer drivers
Small children cannot travel in the Community Bus as there are no approved child seats which take up a lot of space and are expensive to buy. Also, owing to the limited space in the vehicle there is no room for pushchairs.

4. Report by the Chair see attached

5. Report by the Treasurer see attached

6. Resolution to amend the constitution.

A vote will be made on the following

That subject to the successful application for a section 19 category E permit, the constitution governing the activities of Lismore Community Transport be amended to change the name of the current class of voting

membership to “Ordinary Members” and to introduce an additional non voting “Temporary house-guest” class of membership

GDS explained that the proposed changes to the constitution all relate to adding this temporary house guest membership which has meant that the numbering of clauses in our constitution have been shifted forwards.

Once we have voted tonight and if it is carried then the CTA will be asked to change our section 19 permit, to include this category of membership and subject to that then the revised constitution will be sent to OSCR.

Here are the considerations-

Constitutional Implications

- a. Because Lismore Community Transport’s services are undertaken under the provisions of a “Section 19” permit it is only permitted to convey passengers who are members of the charity.
- b. Currently only one class of membership is provided for and resident status is a requirement for such membership.
- c. It is suggested that an additional class of membership (Temporary House-guest Member) might be introduced. Such membership would be open solely to the short-term house-guests of resident members, and would thus be consistent with the “purpose” of the charity, viz “providing relief to inhabitants of the Isle off Lismore and its environs who have need because of age, or isolation, of a rural transport service.”
- d. To clearly distinguish the new membership class from the current sole class of membership it may be desirable that references to the existing membership class be changed to “Ordinary member”.
- e. To maintain consistency with the membership requirements in the constitution it will be necessary for the house-guests of “full” members to complete a formal application and for there to be a mechanism for the Board to approve such applications.
- f. There will also need to be a mechanism to keep volunteer drivers updated with the Identity of all members (both “Full” and “Temporary House-Guest”) to ensure that only members are conveyed and so secure compliance with the section 19 permit requirements.

B. Charity Implications

House-guest Membership may reasonably be seen as a benefit primarily to residents of the Isle of Lismore and its environs, because it will enable them to travel in LCT’s transport in the company of their guests to events and venues on or nearby the island.

C. Section 19 Permit Implications

- a. The Community Transport Association's Scottish office has been consulted about the proposed additional membership class and its purpose, to check that implementation of the concept would be compatible with the terms of a Section 19 Permit. Advice was provided by Lara Henderson, Development Officer by telephone confirmed by email.
- b. Lara Henderson advised that the creation of an additional membership class so as to enable LCT to extend the availability of transport services to the short-term house guests of resident members would be compatible with operation under a Section 19 Permit but that the permit would require to cover "category E" in addition to categories A, B and C covered by LCT's current permit.

If we progress this depending on the vote tonight it is likely that temporary house guest membership will apply for our financial year from Nov1st to October 31st and then need to be renewed as necessary. The vote was by a show of hands and was carried unanimously by those present.

7. Setting subscription rate

We will continue with no fee for subscription proposed by Duncan and seconded by Ian

8. Election re-election of charity trustees

Amy Bowman retired from the board since she has moved away from Lismore the remaining trustees all stepped down from office and presented themselves for re-election and were re-elected en bloc. Proposed by Julian seconded by Sebastian

9. AOB.

Meeting closed with tea and biscuits at 8.00pm

ANNEX 1

Chairmans report AGM Lismore community transport 30th March 2023 7pm in the Hall

I am reporting on the period from last AGM in March 2022 to today. The general theme this year was how to rebuild our usage after the period of Covid, and to replace out 2014 diesel vehicle with an electric WAV. Under the Plugged in communities grant scheme.

We have had a decline in the number of elderly folk using the service so we opened up the service to all resident members over the age of 16. Extending

this to younger children has been shelved for now as it involves PVG checks for all drivers extra public liability insurance and the use of approved car seats and boosters all with hefty expenditure attached.

We wrote and implemented our new Safeguarding policy. Which can be viewed on the isle of Lismore website. We will be working on our health and safety policy in the coming year

18 new members joined and Amy Bowman started an initiative to have groups of young or working age folk use the bus for transport at the weekends to mainland destinations, music performances walks and the like. This has made more people aware of the possibilities of using this resource. The Knapdale walk sadly didn't go ahead due to bad weather and ferry cancellations, but we hope to promote further events. A facebook page for the bus has been made and will be being launched with regular postings of the schedule and any out of the ordinary trips

Douglas Thorburn fronted the application to the energy savings trust Plugged in communities Grant application for a 100% grant for a new electric vehicle and charging point, the grant for the charging point being conditional on having the electric vehicle.

We discovered that Argyll and Bute were unlikely to get to Lismore to provide a public charging point within 10 years so with this grant we would be benefitting the whole community. The Hall trustees agreed to host this facility using their electric supply and wi-fi and will be able to be recompensed when charge is taken via an app on the Wi-Fi connected charge point.

Roger and I went to Locherbie to view the prospective vehicles – a choice between a Mercedes Vito and Vauxhall vivaro from E-Van Guru who do WAV conversions. The Mercedes was much more expensive and rather too big for easy manoeuvrability by multiple drivers on Lismore. We were all set to receive our vehicle in November but the supply of Vauxhalls dried up, a problem with the importers. We are now top of the list for our vehicle to arrive in the next few months, fingers crossed.

The sale of the current vehicle will bring more funds to the organisation and the Scottish Govt who granted 62% of this vehicle have agreed that it can be used towards future running costs.

On another note, CalMac have implemented a cancellation policy of £10 administration fee for any cancellation over 24hours and full fare if less than 24 hours or a no show. We have approached them for dispensation but so far they have not agreed. However, a change can be made to a booking with no

charge right up to departure. That is why we require more than 24 hours' notice now to cancel a booking.

We had a most enjoyable afternoon at Ron Livingstone's for vintage music- he is so enthusiastic and knowledgeable about his collection. I recommend that the island as a whole would enjoy a public performance in the Church or the hall.

We have been working on a new initiative to include House guests of members to be carried in accordance to our governing document and that will be covered in our resolution later.

I would like to thank all our volunteer drivers, Members and this great team of trustees, I would also like to thank Julian for his consultative role in getting the changes in the constitution sorted out for us.

ANNEX 2 **Treasurers report**

We had another relatively quiet year again. This is our eighth year of operation as a SCIO. This year we have been able to provide a fuller service after the problems with the Covid19 virus.

We did 66 runs in total, 31 runs to Oban and the hospital and 35 runs on Lismore. We carried 54 passengers to Oban and 57 passengers on Lismore.

We have held regular "get-togethers" this year and it has been good to meet up and get feedback from our users.

We were unable to hold any fund-raising events this year.

We were successful with our applications to Aggregate Industries UK Ltd (Glensanda Quarry) and CalMac for further support. We were awarded grants of £2,000 from both organizations. As in previous years we have had several generous donations from our members amounting to nearly £712. At the year end, the total balance of cash funds (all unrestricted) was £15,272 with £4,904 in our general fund and £10,368 in the car replacement fund.

I would like to thank our dedicated group of drivers who support the running of the service. Without this generous group of volunteers the service would not be viable.

I have attached a summary of our accounts below.

			12 months to 31.10.2022		
	Virgin	TRIODOS			
Income	Money	BANK		Expenses	
FARES	£459.00			FUEL	£293.50
FARE DONATIONS	£459.41			HEALTH BOARD FERRY	£0.00
DONATIONS	£0.00			FERRY	£302.40
G.A. DONATIONS	£253.30			SERVICE	£226.80
MISC.	£0.00			MISC EXP.	£105.20
BANK INTEREST	£0.00	£27.70		INS. & ROAD TAX	£1,482.00
CORP .DON.	£4,000.00			MEETINGS	£136.00
MEMBERSHIP	£0.00			SUBSCRIPTIONS	£0.00
GIFT AID	£236.94			FUND RAISING COSTS	£0.00
FUND RAISING	£0.00			TOTAL EXPENDITURE	£2,545.90
TOTAL INCOME	£5,408.65	£27.70	£5,436.35		
INCOME LESS EXPENDITURE		£2,890.45			