

LISMORE

COMMUNITY TRANSPORT



lismorecommunitytransport@gmail.com

A Scottish Charitable Incorporated Organisation

Charity Number SCO30469

**Minutes Board of Trustee Meeting
Tuesday 15th August 2023 in the hall and on Zoom**

1) Apologies

a) Clare Haworth

2) Present Roger DS, Carol W, Gilly DS, Duncan D (zoom), Douglas T Mary MacDougall

3) Minutes of meeting 3rd July 2023 proposed by Roger DS seconded by Douglas
Minutes of meeting 18th July 2023 proposed by Roger seconded by Douglas

4) Matters arising

a) EV point at the Hall, Ian Laurie Jane Hough Roger and Gilly met at the hall to discuss installation of the EV charging point. He surveyed the electricians, explained in detail what he would do re: wiring etc and arranged to come on 24th August to do the work. There will be no standing charge. Ian L will remain as adviser/helper after the installation as and when needed.

5) CalMac Bookings.

Carol still has to go into the CalMac depot to book the LCT when there is a Travel Warrant required. It was noted that Jennifer Allan will not be required to go to Oban Hosp so frequently from September onwards.

It was agreed that the LCT will commit to trips to Oban every 2 weeks meantime. This will mean 6th, 13th, 27th Sept.

6) Treasurers report

There is £60,859.53 in the bank. Duncan is still waiting to hear details of insurance for new vehicle. Delivery details not yet known and Gilly will make enquiries. After all expenses are paid it is estimated there will be approx. £10,000 left before the old vehicle is sold.

7) Vehicle Issues

- a) Diesel is due MOT on 13th Sept. service to be done at the same time to prevent the vehicle warning system lighting because of date. Duncan will ask Ian M to arrange this Carol Will liaise with.
- b) The new vehicle will arrive late Sept and the registration plates will be 73. The address for the registration will be Sailean.

- c) Training for volunteers to use EV will begin end of Sept. when Brian delivers the vehicle.
- d) Decals discussed - Carol has spoken to Print Mhor formerly CGL which is now Print Shop and they have our former art work held with "Art and Sea" which could possibly be used again, Carol will find out if they fix them too.
- e) Duncan will ask Glensanda Aggregate Industries if they wish their name on the EV if they are willing to contribute. GDS will ask CalMac communities fund the same, and Plugged In Communities and Energy Saving Trust if they have a preferred decal, since they have been the main grantors

8) Promotion

Douglas T had circulated a draft letter to all trustees which will be largely adopted as the letter to be circulated to the whole community inviting them to a launch and information session on the new EV at the cafe (see attached). It was approved by all present and Douglas was thanked. The nature of the get together to be attractive.

- 9) Roger will ask Andy Greatrix whether he could illustrate the back of the A4 invitation with cartoons to go alongside possible suggestions for the use of the new EV. Mary also suggested Scott Witham as an alternative, Roger will also discuss possible menu for the event with the cafe staff

10) AOB

Future issues needing to be addressed:

- Health and Safety policy for EV (requirement for insurance)
- Charge point costs for users- to be set by the Hall committee.
- Procedures for volunteer drivers in event of a crash GDS to ask Brian for details.

11) Date of next meeting

Wednesday 27th September 7 pm in the hall.

Meeting closed at 20.10