

LISMORE COMMUNITY TRUST

Minutes of the Meeting held on Tuesday 15th December 2020
at Bachuil at 7pm

	ACTION
<p>1. Welcome & Present. Anita Bachuil, (AB) Julia Fayngruen (JF), Duncan Maclean (DM), Archie MacGillivray (AM), Anna Stewart (AS).</p> <p>Apologies were received from Eilidh Willis and Kiki MacColl.</p> <p>AB opened the meeting by thanking everyone for attending and said that she was confident that we would be able to carry on the important work that the Trust was doing.</p>	
<p>2. Draft Minutes of the AGM held on Thursday 10th December 2020, 7pm by Zoom.</p> <p>The Draft Minutes had not been circulated to everyone so it was decided that we could not pass them as approved until the next Meeting.</p>	<p>AB to circulate Draft Minutes of AGM with these Minutes</p>
<p>3. New Director's forms and information to be sent to Companies House.</p> <p>The new Directors were given the forms to Register as New Directors for Companies House and filled them in. AB said that she would get all the information to the relevant authorities.</p>	<p>AB to complete documentation for Companies House and OSCR</p>
<p>4. Roles and Responsibilities.</p> <p>AB said that there were several formal roles to be filled on the Board. DM and AB said that they were prepared to be Co-Chairman, JF said that she would be happy to take on Treasurer and AB said she would also act as Secretary. This was unanimously agreed.</p> <p>a. Change Registered Office. AB said that she would do this and it was agreed that the Registered Office would be changed to Bachuil.</p> <p>b. Change Banking Signatories/on-line banking. JF said that she would liaise with Sebastian Tombs, Brona MacDougall and AB (as outgoing Treasurer) to set up a Meeting to handover the Treasurer's duties. It was agreed that the Trust would try to set up on-line Banking. It was noted that banking was tricky enough on an island and that this seemed to work successfully for the Hall.</p> <p>c. Preferred Method of Communication. Everyone agreed that email was the best way to communicate with each other.</p>	<p>AB</p> <p>JF & AB</p>

<p>5. Enterprise Units and Affordable Housing.</p> <p>AB, AM & AS gave the Meeting as much background to the subject that they had. We were awaiting a Flood Risk Assessment Survey and once we had that we would be in a better position to judge our options. JF said that she was prepared to take on the project and would liaise with Sebastian Tombs to get a full understanding and background of the project.</p>	<p>JF & Sebastian Tombs</p>
<p>6. School House.</p> <p>AB read out the handover notes from Sebastian Tombs on this subject. The priority was to get Ronnie MacColl to start work clearing the parking area and then to liaise with Mike Hyatt the landscape architect who had drawn up the plans and Robert Kelly who was doing the fencing. All this should ideally be done when the School was closed for the Christmas holidays.</p> <p>It was agreed that we should have some brainstorming sessions to decide exactly what we wanted to use the School House for.</p>	
<p>7. Kiosks.</p> <p>It was agreed that AB would get in touch with Roger Dixon-Spain who had kindly agreed to construct the internal structure of the kiosks and Sebastian Tombs who was to deliver the drawings for Roger to work from.</p> <p>The original scheme included a 3D model of the island and AB will talk to KM what is going on with these.</p>	<p>AB, Sebastian Tombs & Roger Dixon-Spain</p> <p>AB & KM</p>
<p>8. Island Hamper.</p> <p>AB told the meeting that it had been decided at the Meeting on 4th November that because the Lunch Club social activity at the School House had stopped due to Covid restrictions, a Hamper would be made up as an alternative way of delivering the social benefit. The Hamper would comprise a variety of Island products and produce, hopefully by the end of January. It was agreed that the Board would try to ensure as much as possible that a variety of items would be included and as many producers as possible approached. AB would liaise with Iris Piers to approach the island producers. AS had produced a very comprehensive list of islanders that the Board went through to identify recipients of the Hamper.</p>	<p>All and AB to liaise with Iris Piers</p>
<p>9. Any Other Business.</p> <p>There was no other business that hadn't been covered above.</p>	
<p>10. Date of next Meeting.</p> <p>Wednesday 20th January 2021, 7pm at Bachuil.</p>	<p>All</p>