

Meeting of the Directors of the Board of Lismore Public Hall

held Wednesday 16th January 2019 at 7pm in the Committee Room

Present: Anna Stewart (AS), Gilly Dixon Spain (GDS), Roger Dixon Spain (RDS), Sean MacDonald (SM), Kiki MacColl (KK), Archie MacGillivray (AMG) Roxanne Prando (RP)(for the first Agenda item)

1. **Apologies:** Ann MacLean Flemming (AMF), Colin MacLean Flemming (CMF)
2. **Declarations of Interest.** There were no declarations.
3. **Lismore IT Group GDPR, OSCR:** RDS welcomed RP and said that the invitation to attend the meeting had been prompted by the OSCR newsletter, offering a grant for training in Cyber Crime prevention, as minuted in previous December minutes. The current concern was the IT Group's exposure to GDPR legislation, and by implication the Hall Board. RP said that she hoped the new website platform phase one, would take care of this in respect of the interactive part of the website, phase two, the historical part of would be dealt with after the site was up and running. She was asked when the website would be live, not wanting to be tied to a specific date, she said that it was likely to be this spring. GDS said that it was important for the Hall to know the financial position of the group, and what grants had been received in order for this information to appear in the Hall's current year end accounts. RP advised that Brona MacDougall would have these details, and asked that GDS approach her for them. **GDS**
4. **Minutes of Previous Meetings:** the Minutes of the Board Meeting of Tuesday 13th December were read out and accepted as a true record of the meeting. Proposed: AS, seconded GDS.
5. **Matters arising:**

a. Trust/Sebastian Tombs: RDS said that he hadn't written a draft letter of appreciation for Board approval, and suggested that a copy of the minuted, response and conclusion that the Board had reached would suffice. This was agreed. **RDS**

b. Check Lists for Water Filters: These were now in place attached to the back of the pumphouse door.

c. Weed Control, Gutters, Mops, Bench, Maps, Stage Refurb: The old bench had been removed.

Mops: Another mop head and been found and fitted with a wooden handle, so no new mops were needed.

Weed Control: these had not been dealt with. RDS said that in the short term Roundup should be used, until such time as an alternative could be found. KK objected to this, it was agreed that alternatives would be sought. The use of round up in the short term was approved 5 votes to 1. **RDS**

Gutters: This had not be done as agreed in previous meetings. RDS to do this with help from Dan Fox. **RDS**

Stage Refurb: KK said that since Fieke was on maternity leave she though it would be good get in touch with her to see when the project could be restarted. **KK**

d. Fence Re-instatement (Duncan Brooks):RDS reported that he had be asked to speak to Duncan's sister Alison. She had agreed we should get a quote to repair the fence. RDS will contact Callum MacGillivray
RDS

e. Christmas Craft Fair: The craft Fair made £95. RDS read out the e-mails to and from RP regarding the state of the Hall after the Craft Fair. It was decided that KK will check the Hall after events. That the Hall would not pay for cleaning in future if needed in such circumstance, but would call on Hall Board members. **KK**

f. Quiz Night 16th March: This date had been taken by the School for the same event, so was cancelled.

Whist Drive: Saturday 19th January. GDS/AS to do some baking, Set up to be undertaken by GDS, KK, and RDS at 6.45 pm. Anne Laggan had agreed to organise the evening with the players, AS would provide the cards etc. GDS had already organised the prizes. **GDS, KK, AS, RDS**

g. Fund Raising Ideas: Left until the next meeting.

h. Dance 25th May 2018: Country and Western and in Fancy Dress, Davy Maddox has said he would provide the music, a three member band would be £350 a caller would be an extra £100. KK will talk to Davy and look up dances on YouTube. Posting on Facebook to be organised by next month. **KK**

I. CPR/First Aid Event: Nothing to report, since and CMF was not present.

j. Davy Maddox: RDS to write and thank Davy and his band for putting on the Gig on 28th January. The event raised £249.26p in donations from attendees. **RDS**

k. New Years Dance: Made a profit of £583.77. Band £350, Shop bill £67.23

6. **Sale/Consumption of Alcohol:** RDS read out the letter he had written to Mr Nichol, the factor of Argyll Estates, asking for confirmation that the Duke of Argyll had agreed to release the burden of the prohibition on the sale of alcohol on Hall premises. He confirmed this and sent a further copy of the letter. December minutes refer to the search of previous 2009 minutes. Nothing had been minuted then or since, and there had been no changes made to the Deeds. This will be an Agenda item for the AGM in March.
7. **Medical Fund/Proposed use:** GDS would talk to Beth Campbell about the improvement to the upstairs WC to make it more ‘disabled’ friendly. Also to suggest that the fund be repatriated to the Hall and shown in Hall accounts as a restricted fund. **GDS**
8. **Good Governance:** Nothing to report.
9. **Directors Responsibilities:** Nothing to report
10. **AOB:** KK thought the entrance pathway to the Hall needed pressure washing or cleaning as it was a little slippery. **KK**
Crockery: It had been noticed that small quantities of Hall crockery and tea towels were missing. GDS to contact Island organisations to ask if they had any, and if so to ask for their return. The cupboards in the Green room when finished, to be used for storage of crockery, to obviate the necessity of carrying heavy boxes upstairs before and after events. It was suggested that grants for crockery, table clothes, trays, a light ladder be looked into via the LCT. **AS, KK.**

In future chairs to be left around the Hall, instead of up on the stage.

New Year Dance 2020: AS to book Robert Nairn. **AS**

- 11. Date and time of next Meeting:** Tuesday 19th February 2019, at 7.00pm