

# **Minutes of Meeting of the Directors of the Board of Lismore Public Hall**

**Held Wednesday 8<sup>th</sup> May 2019 at 7pm in the Committee Room**

Present: Anna Stewart (AS), Gilly Dixon Spain (GDS), Roger Dixon Spain (RDS), Sean MacDonald (SM), Archie MacGillivray (AMG), Kiki MacColl (KK), Eva Tombs (ET)

1. Apologies: None

2. Declarations of Interest. There were no declarations.

3. Minutes of Previous Meetings:

The Minutes for the Board Meeting held on 19<sup>th</sup> March were read out by RDS and accepted as a true record of the meeting. Proposed AS second GDS.

The Minutes of the AGM held on Wed 27<sup>th</sup> March at 8pm in the hall were approved. GDS proposed and AMG seconded.

4. Matters arising:

a. No working web site yet though promised for early spring. We are obliged to keep the minutes and accounts for the Hall in the public domain, at the moment they are only available at the shop. We will contact the people involved next month to ascertain developments.

b. Weed control around the hall has been carried out by Sean MacDonald. Cleaning gutters and assessing state and operation of the Velux windows, and new strings attached, done by Dan Fox and Roger DS. The Velux over the door between the Hall and kitchen is soft in one corner and needs treating with wood hardener (RDS). Hooks for brooms and mops still to be fitted in downstairs cupboard. (RDS). The map question was raised, ET assured everyone that the new Trust map will be available as soon as possible. Carol Wormleighton asked for a lockable cupboard for the art group. A cupboard has been allocated to them and it was suggested they purchase a combination padlock to lock it. RDS to attach appropriate fixing for this and liaise with Carol. Screens for the stage are in the process of being created for which £140 has been raised.

c. Quotes for fence reinstatement hadn't been organised yet. Meetings between Callum MacGillivray and RDS had been missed or forgotten by both parties. (RDS)

d. Brainstorming on fundraising ideas and possible dates:

Hall painting with a BBQ and refreshments on Saturday 29<sup>th</sup> June. Poster and food supply (GDS). Aug 4<sup>th</sup> Granny bus car wash (GDS). Ask Teenie if she would like to run a photographic exhibition where we would provide teas or lunches on August 10<sup>th</sup> 2019. (ET) Whist drives Nov. 16<sup>th</sup> 2019 and Jan 18<sup>th</sup> 2020. (AS) Perhaps a Guy Fawkes event in Nov.

Craft Fair 30<sup>th</sup> Nov. 2019. More hall events are needed to raise funds. Preferably asked for by the community.

e. 23<sup>rd</sup> May 2020 Dance with Davy Maddock is confirmed.

f. CPR/First Aid event organised by Colin Flemming for 18<sup>th</sup> May 2019 has not yet been finalised.

g. We have asked the Island Trust to assist in finding funding for new crockery for the hall. Not yet received.

h. GDS showed new table cloths and tea towels with Lismore Public Hall labels attached. Which will hopefully remind people that they belong to the Hall. Thank you, Gilly.

i. Medical fund is being repatriated to the hall by Beth Campbell (£640.04) on the proviso that a plaque commemoration Isobel Buchannan is displayed on the wall. Not yet known who will supply the plaque or where it will be placed.

j. Water testing came back negative.

k. GDS created a cleaning checklist which we approved. A copy will be sent out with each hire confirmation and three copies will be posted in strategic places within the hall. (GDS)

l. Alcohol Sales. RDS read out e-mails from the Factor at the Argyll Estate indicating that the burden of no alcohol sales at the Hall could be lifted in respect of both on and off licences.

5. Treasurers report for the year to date shows a total income of £3073.26 and expenditure of £2932.23. A profit of £141.03.

5. The water pump switch was faulty and was replaced at a cost of £446.48.

7. The hall is seriously underused at present. Promoting the hall as a venue is something that everyone needs to play a part in. In particular we need the Community to be involved in determining what the Hall gets used for. It was mentioned that some people may find it too costly to hire the hall. Various ways of making the use of the hall more desirable were discussed, including working with other groups, and donation instead of a fixed fee. Trying out a few different options seems the right way to go ahead.

8. Good governance.

9. Directors responsibilities.

10. AOB. The Island Trust asked if they could borrow the small tables for their plant sale on the 1<sup>st</sup> June, it was decided that the large wooden tables would be better. In exchange for a table for the Hall at the plant sale, there would be no hire charge. AMG to arrange delivery of the tables.

11. Next meeting in 1 month on Monday 10<sup>th</sup> of June at 7pm