

Meeting of the Directors of the Board of Lismore Public Hall

held Tuesday 19th February 2019 at 7pm in the Committee Room

Present: Anna Stewart (AS), Gilly Dixon Spain (GDS), Roger Dixon Spain (RDS), Sean MacDonald (SM), Archie MacGillivray (AMG).

1. **Apologies:** Kiki MacColl
2. **Declarations of Interest.** There were no declarations.
3. **Minutes of Previous Meetings:** The Minutes for the Board Meeting of the Wednesday 16th January 2019 were read out and accepted as a true record of the meeting. Proposed AMG, seconded AS

The Minutes of the **Lismore Public Hall AGM of Wednesday 14th March 2018** were read out and approved as a true record of the meeting, subject to the inclusion of a list of attendees, these were held by AMF. Proposed AS, seconded AMG.
4. **Matters Arising:**
 - a. **Lismore IT Group GDPR, OSCR:** The IT Group had been unable to furnish GDS with their accounts or bank statements, but have e-mailed us their figures which are to be included in the Hall's 2017-18 accounts. They have informed us that no grant for the new website had been received during the year. GDS said that she was still awaiting the paper work to back up the e-mailed communication.
 - b. **Check Lists for Water Filters:** SM said he had records of the recent filter changes, and would transfer them to the check list. The next change was due at the end of February. RDS said that there had been a problem with the pump running continuously, to the point that it had run dry, just prior to the fundraiser for David and Teenie. RDS said

that the float switch function should be checked, and replacing it if necessary. **RDS**

c. Weed Control, Gutters, Mops, Bench, Maps, Stage Refurb:

Gutters: RDS said that Gutters and Velux windows (cords and function) would be dealt by himself and Dan Fox after the cupboards had been installed, this would likely be sometime during the next fortnight. **RDS**

Weed Control: Short term control with Roundup was considered to be a waste of time and material until the grass started to grow, it would be unlikely there would be any chemical translocation at this time of the year. This would be undertaken in the early spring. **SM**

Stage Refurb: GDS had been in touch with Fieke, she will contact Simon Lewis to get things moving. **GDS**

Maps: GDS in the same conversation with Fieke had established that we were waiting to see what the Trust had planned by way of maps and leaflets. No action taken yet. **GDS**

d. Fence Re-instatement (Duncan Brooks): RDS said that he had been unable to contact Callum MacGillivray. AMG said he would get Callum to ring RDS. **AMG.**

Whist Drive: The Whist Drive made £121.50 including donations. It was clear that everyone had enjoyed the evening.

g. Fund Raising Ideas: Left until the next meeting.

h. Dance 25th May 2018: A new date was going to have to be decided on, as the 25th May was going to clash with an event at the Heritage Centre. AS will contact Davey Maddock, to find out when his band would be available. Charges, admission of £10 was thought to be reasonable, and band maximum of £350. **AS**

i. CPR/First Aid Event: GDS will talk to Colin MacLean Flemming to get a date arranged; the last one was in October 2016. So we are due to have one to keep everyone current. **GDS**

j. Davy Maddox: RDS read out the letter of thanks for the Gig in December , and the reply to it, saying that Davy and his band would love to do it again sometime. GDS remarked that successful though the evening was, the money raised wouldn't even cover the cost of the band.

k. New Years Dance 2020: AS confirmed that she had booked Robert Nairn .

l. Entrance Pathway: This had been cleaned the day after the last meeting. It was thought that KK had done the cleaning, she wasn't present to confirm this.

m. Hall Crockery: GDS had taken an inventory, on reflection there seemed to very little missing. KK and AS had given a list of 50 soup 50 bowls, 20 dishcloths, 2 large Jugs, 6 Trays and a light ladder to Jill Laws to see if we could get a grant for replacements **KK, AS.**

n. Medical Fund: GDS said she had been unable to contact Beth Campbell, although she had tried on several occasions about the repatriation of the medical fund. **GDS**

The new disabled handrail had been installed; all that was left to do was paint the wall plate that supported it. **RDS**

5. **Treasurers Report:** GDS presented the summary sheet for the month showing a Bank Balance of £15,141.16p. Income £1,231.25, Expenses of £1,319.86. Expenditure was inflated by the payment of £975 for cleaning for the whole of 2018.

The summary sheet for the 2018 financial year showed a £3,446.90 deficit. This could be shown against a deficit of £762.12 if the capital expenditure for Electrical and Fire compliance were taken out of the calculation.

6. **AGM Preparation: Approval of the Accounts for the year ended 31st December 2018.** These were read by the Board. It was found that there was no mention of donations, when it was known that donations of exactly £100 had been made. It was also to be minuted that the paperwork to back up the figures from the IT Group was awaited. Subject to these two items being addressed the accounts were approved unanimously.

RDS said he was concerned, as the whole Board was, that the Hall was not making a surplus over costs. He suggested perhaps we ought to be looking at funding differently. Whatever happened we as a community were going to pay for the Hall. We pay for it either by paying for it's use (hire), or for tickets to events. He thought that we should consider a small subscription to help ease the deficit

burden, of perhaps £10 per annum. AMG advised against it. The matter was left for further discussion. RDS

Copies of the Draft Minutes for the 2018 AGM together with the 2018 Accounts and Agenda for the 2019 AGM, to be posted at the shop, online, and mailed to all those Members of the Hall who have e-mail addresses. Nomination forms to be available at the shop.

RDS to work on the wording for an Agenda item on the sale of alcohol at the Hall. It was decided that the voting on the alcohol issues on the night would be by a straight majority, so 51% would carry a proposal, for or against:

1. That alcohol should be allowed to be sold on Lismore Public Hall Premises occasionally on an occasional licence, to raise money for the Hall. This is the burden that would be lifted from the Hall deeds. This would be for the purposes of 'on' licence sales only.
2. That the Lismore Public Hall should apply to the Argyll Estate to also be allowed to sell alcohol 'off' licence, within the limits of the Sale of Alcohol Act Scotland 2005, in order to take care of the Craft Fair issue. RDS

7. Good Governance:

Equal Opportunities Policy: The Policy was read out and unanimously found to be adequate as it is currently written.

8. Directors Responsibilities: Nothing to report

9. AOB: None

10. Date and time of next Meeting: Tuesday 19th March 2019, at 7.00pm