

Minutes of Meeting of the Directors of the Board of Lismore Public Hall

held Wednesday 12th June 2019 at 7pm in the Committee Room

Present: Anna Stewart (AS), Gilly Dixon Spain (GDS), Roger Dixon Spain (RDS), Sean MacDonald (SM), Archie MacGillivray (AMG), Kiki MacColl (KK), Eva Tombs (ET)

1. **Apologies:** None

2. **Declarations of Interest.** There were no declarations.

3. **Minutes of Previous Meeting:**

Board meeting Wednesday 8th May 2019, read by everyone prior to the meeting and accepted as a true record of the meeting. Proposed by AS and second by AMG.

4. **Matters arising:**

a. IT/Group. The necessity of an up to date active island website to host our hall minutes is becoming ever more urgent. **RDS** to write the website group to inquire, support and speed it up.

b. Cupboards. No immediate hurry for an art group lockable cupboard as they aren't meeting this term. **KK** mentioned how much easier access to crockery is now for hall functions with the new cupboards fitted in the waiting room. **RDS** hasn't yet finished with the cupboards under the stairs.

Maps. Carol Wormleighton and **GDS** to discuss the map that is sold for the hall, and arrange reprints as necessary now that the contents of the Trust map is known. **GDS** has spoken with Fieke who has said she would have the stage screens finished before she leaves the island.

c. Fence- reinstatement. Nothing has been agreed yet with Calum **MG** about fence reinstatement. **RDS** to meet with him at a mutually convenient time ASAP.

d. Hall painting and BBQ 29th June. Need to collect together Paint, brushes, rollers and cloths, white spirit, pressure washing to do the week before **RDS** and **SMD**, some scaffolding to reach the eaves needed. The walls to be white and doors blue. **GDS** working on the posters and everyone to distribute and put up posters. Prices were discussed. Discussions on what where and how to promote on Facebook; from 25th June. **GDS** and **ET** to provide burgers at cost price and **KK** to provide rolls, ketchup and butter at cost.

Photographic exhibition – not possible this year

A Guy Fawkes event -will be discussed again later.

e. Hall Crockery. We haven't yet heard back from the Trust about extra crockery. Bessy Kilmurray donated dishtowels to the hall. **GDS** has sent her a thank you card.

f. Medical fund the defibrillator (Defib) on the outside of the hall has failed and is obsolete, Colin Fleming is organising a new one, The Medical fund will be contributing to the cost, a plaque to Isobel Buchannan who set up the medical fund will be erected.

g. Alcohol sales in the hall. A letter from Argyll Estate giving us permission to sell alcohol once the appropriate licences have been obtained. **GDS** will contact those wanting this to happen to let them know.

5. Treasurers report

GDS presented the treasurers report the bank balance is £14,707.68 Treasures report for the period 1st Jan 2019 to 12th June 2019 was circulated and showed a loss of £347.31 for the term. The largest outgoings were for electricity, cleaning, accountant, water treatment and repairs and renewals.

6. Environmental Policy

An Environmental policy is an integral part of any modern charitable organisation in Scotland (since the Kyoto protocol 2009). **ET** was asked to formulate a suitable policy and post it to the director's face book page for discussion and amendments.

7. Kitchen

It was generally agreed that we need an updated and bigger kitchen and extend the hall to be able to cater for functions and host events in a more hygienic and appropriate manner and create income for the hall. **KK** suggested asking the Trust to partner with the hall to instigate a feasibility study and engage the help of professionals to make a plan for hall improvements. **KK**

8. August on Lismore for the Arts

Photographic exhibition is not happening, instead it was suggested that we should host an Art Exhibition with local artists. **ET** to liaise with artists from the island and promote event further afield. All exhibitors will be asked to put up their art on the Friday evening 9th Aug from 7-9pm. The hall directors will arrange for the exhibition boards to be there and to set up tables and chairs, table clothes, flowers. Tea, coffee cakes, sandwiches and soup. **KK** to arrange catering with the generous gifts of our island bakers. Event to run from Sat 10th to Wednesday the 14th.

9. Promotion to the community

It was again stressed that the hall belongs to the people of Lismore and the people need to be involved in all aspects of the life and workings of the hall whenever possible.

10. Good Governance

11. Directors responsibilities

12. AOB

Sport and Raft Race band has been booked at £350 **AS**. Collect the band from Point ferry from the 6:20 ferry, and deliver them back on the Sunday morning **GDS, RDS**. The band to stay with **AS**. Six loaves, milk to be ordered from the shop **AS**. Sandwiches, Cheese and Egg, **AS**. Ham, Pate and Coronation Chicken **GDS, RDS**. Door **SM, AM**. Bar Dan Steele plus his brother. Raffle Prizes **KK**. Clearing up on Sunday from 10am. **All**

13. Date of next meeting

Next meeting Wednesday 31st July at 7pm.