

Minutes of Meeting of the Directors of the Board of Lismore Public Hall

Held Wednesday 4th September 2019 at 7pm in the Committee Room

Present: Anna Stewart (AS), Gilly Dixon Spain (GDS), Roger Dixon Spain (RDS),
Sean MacDonald (SM), Eva Tombs (ET)

1. Apologies: None given. AMG and KK absent.

2. Declarations of Interest. There were no declarations.

3. Minutes of Previous Meeting:

Board meeting Wednesday 31st August 2019, read out by RDS accepted as a true record of the meeting. Proposed by AS and second by SM, subject to two small corrections.

4. Matters arising:

a. Island Website. Work on the new website is happening very slowly. Discussion around how the hall should interact with the website, how to link in to it to post information. **GDS** to work with Iris on this.

b. Stage Screens. No word yet from KK about stage screens.

c. Fencing. **RDS** said that he had received a quote for the fencing from Calum McGillivray for Allison Brooks fence for #290 + VAT. He has passed this on to her.

d. Medical fund and defibrillator. The defibrillator, since out of action, needs to be taken down or covered up. We all agreed it was unfair and dangerous to give false hope. SM agreed to take down the triangular frame on the front of the hall, which advertises the machine and RDS to make a temporary plywood box to cover the defunct defib itself. Colin Fleming still working on acquiring funding from Glensanda quarry and others for a new one.

e. Hall Signage. GDS working on the sign for the hall, the reverse side of which needs to have the silicon and grey paint removed before re painting it blue.

f. Environmental policy. Agreed to post it on the Island Website along with other official papers, once this becomes possible **GDS** . can be taken off the agenda.

g. Kitchen development. ET suggested that we carry out a survey in the community asking what the community thinks about the possible changes to the Hall kitchen, and generally what the community expects from the hall. An online survey was suggested to be shared on the Island Facebook page. **ET** to design with input from all directors.

h. The Art Show went ahead Aug 9th-16th and was a happy event. £426 was raised for the hall and several artists sold their work. Thanks to islanders for donations of baked goods, to board and Art group members and artists for setting up and manning the hall during the week, and to artists for their beautiful work.

i. **Sport and Raft** race dance can be taken off the agenda till next year.

j. **Mairi Campbell** was told about our decision to not paint the back wall of the hall black and has agreed to put up the cloth backdrops instead.

5. Events: Whist drive schedules for 16th November 2019 for next meeting.

6. Treasurer's Report. The running profit for 2019 is at £1,840.77, which means we will most likely reach our target of £2000 by the end of the year. Bank Balance at today's date £16,401.47.

7. Board director training – ET looked into this and came to the conclusion that apart from the fact we are a charity and have to be incorporated as such, most of our work is more “committee” type work, not board work. We don't just oversee hall workings, we do the actual physical work too. Apart from the Treasure/Secretary/Chair roles which do have the onus of having to follow charity guidelines and procedures and rules. The conclusion was that we should perhaps think about ourselves more as “the hall committee” rather than a Board of Directors? What skills do community members (board directors) need to gain to be more effective? Ongoing discussion to be had. See also pt. 10 below.

8. Promotion to the community. Maybe best to think of this as community involvement which we want more of. Community involvement demonstrated during the Art show (see 4h. above) and also by the proposed Kitchen survey (see pt 4.g. above). But most important perhaps, the Island Website and the posting of diary showing what we already do here in the hall.

9. Good governance. A conversation to be had.

10. Directors responsibilities. Items 7, 9 and 10 all address the workings of the Board (committee).

11. AOB

a. Babs had a clear out and asked would we like Christmas lights and decorations from a hotel she previously worked for. We agreed and **GDS** will collect them.

b. What information does the hall committee want on the Island website? To be thought about and a list brought to next meeting for **GDS** to pass on to the website people.

c. **GDS** to remind Laura about alcohol licence for the craft fair. The licence has to be on public display at the event if alcohol is to be sold. Craft fair in the hall 7th December.

d. **RDS** and **SM** to return scaffolding to Julian Wormleighton

e. **AS** to print off or otherwise produce a monthly hall diary for display at the shop and in the hall (previously done by Fieke).

12. Date and time of next Meeting is Wednesday 30th October at 7pm in the Hall