

Minutes of Meeting of the Directors of the Board of Lismore Public Hall

held Wednesday 30th October 2019 at 7pm in the Committee Room

Present: Anna Stewart (AS), Gilly Dixon Spain (GDS), Roger Dixon Spain (RDS), Kiki McColl (KK), Sean MacDonald (SM), Archie MacGillivray (AMG), Eva Tombs (ET)

1. Apologies: None.

2. Declarations of Interest. There were no declarations.

3. Minutes of Previous Meeting:

Draft minutes for meeting Wednesday 4th September 2019, read out by RDS accepted as a true record of the meeting. Proposed by AS and seconded by ET.

4. Matters arising:

a. Island Website. A little progress with the island website, as far as is know only Iris Piers and Sarah McDonald are now involved with it. **GDS** will continue to help get all Hall information posted there. Starting with the most recent minutes and working backwards so that everyone can be aware of what is happening here. The contact information for the Hall was incorrect on the website Iris had corrected this

b. Stage Screens. KK showed us one of the stage boards. They still need to be treated with Danish oil to look good. £140 is available to get this project finished. **RDS** agreed to build frame for the screens. **RDS** to work on basement cupboard when he has the time.

c. Fence reinstatement can be taken off the agenda now as this is a now passed on to the Brooks' who's fence it is.

d. Medical fund and defibrillator. SM has taken the bracket off the outside wall of the hall and RDS has covered up the defunct defibrillator with a plywood box. All wiring is still in place so a new one can be fitted when it arrives. No word from Colin Flemming regarding funding from Glensanda, so GDS located another source via Scottish Sea Farms and **ET** to apply for this.

e. Hall Signage. **GDS** and **RDS** working on the sign for the hall, the reverse side of which needs to have the silicon and grey paint removed before re painting it blue. The scaffolding has been returned and this can be taken off the agenda

f. Environmental policy. Agreed to post it on the Island Website along with other official papers, once this has been done it can be taken off the agenda.**GDS**

g. Kitchen development/Online survey. The need for a fit for purpose Hall kitchen and a more comprehensive discussion involving the whole island regarding the future of the Hall was discussed. It was unanimously agreed that the more pressing subject

of the Island shop/post office should take everyone's attention just now, so we will revisit this subject after Christmas.

h. Events in the hall. Whist Drive date changed to 30th November 2019, as several people not here on the 16th November. Roger to host it.

i. Alcohol Licence and Craft Fair. GDS has had confirmation that Laura will apply for the Licence for the Hall. Roxanne to make sure the licences are valid and displayed in the hall on the day ET to check with Roxanne that this is implemented.

j. Hall Diary for posting/shop and hall. Anna was going to do this but her internet is not working so she hasn't been able to.

5. Treasurer's Report. The running profit and loss for the year so far is £1,181.27 which means we will most likely reach our target of £2000 by the end of the year. Bank Balance at today's date £17,227.66

6, 7 and 8. Board director training, Good Governance and Directors Responsibilities. A healthy discussion was had about what it means to be a Hall Committee member and a Director of a charity. All Directors to define their role for discussion at the next meeting. GDS explained some aspects of the paper work involved. It agreed that there are many different kinds of jobs and these should be shared more equally. We are needing one or more new members to share the load. We will all think about who could be asked to help us, and bring some possible names to the next meeting ET, GDS RDS, AM, AMG, KK, AS. Some training in computer literacy may need to be undertaken to manage the paper work involved in dealing with Companies house and OSCR.

9. AOB

a. We all agreed to renew the Hall Insurance with NFU.

b. Gilly announced that she would be stepping down as a director, booking secretary/ company secretary at the AGM and will step down as treasurer at the end of the financial year 31/12/2019.

10. Date and time of next Meeting is Wednesday 4th December 2019, in the Hall